### **REFUND POLICY**

#### Q.No. 1 Where and when this fee will be refunded?

Ans: Refund will be initiated only after completion of all rounds of Counselling. This fee will be refunded in the account from which payment has been made as per the refund policy and conditions.**No requests for the change of Account shall be entertained afterwards.** Candidates are also advised not to get their account closed till the time Refund has been made into the account from which payment was made. This fee will be refunded only after all the rounds of counselling are completed.

# Q No. 2 When will the Refundable Counselling amount be refunded if I am eligible as per Refund Policy?

Ans. Refund will be initiated only after completion of all rounds of Counselling.

#### Q.No.2. When and where this Counselling amount will be refunded?

Ans:

- a) Counselling amount will be refunded only after 20 working days from the date of publication of refund details by institute in their web-site <u>niajaipur.in</u>
- b) The security amount will be refunded to the same account from where the security amount was initially deposited by the candidate. E.g. If the security amount was deposited through Card #1234XXXXXX5678, then the refund will go to Card #1234XXXXXX5678 only. If the security amount was deposited from account # 123456789012 of State Bank of India ISF Code SBIN0003567 then the refund will go to then the refund will go to # 123456789012 of State Bank of India ISF Code SBIN0003567 only.
- c) Hence the candidate should keep their card/bank account active till refund process is completed.

# Q.No.4. What happens if the candidate, by mistake, makes more than one payment for the same Roll#?

Ans: Candidate can approach the Financial Custodian after 15 days of closing of Registration Window. The Financial custodian will refund the excess payment, if any, within 30 days of receipt request from the candidate.

### Q.No.5. Do I have to request the Financial Custodian to refund the Counselling amount?

#### What is the schedule for refund of Counselling amount?

Ans:

- a) No. Candidate need not approach the Financial Custodian for a refund of Counselling amount.
- b) The NIA will publish the list of candidates who are eligible for the refund of Counselling amount in the website <u>niajaipur.in</u> as and when the counselling is completed. (Once all rounds of counselling are completed). The Financial Custodian will complete the refund of the Counselling amount within 20 working days of publishing the eligible list in the Website.
- c) Once the Financial Custodian completes the refund, Institute will publish the refund details along with refund date & transaction # In the website NIA <u>niajaipur.in</u> The refund will be credited, depending upon the level of digitalization of candidate"s bank, to the candidates account between 02 to 15 days from the date of refund by Financial Custodian.